

**MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

**HOLY TRINITY, MINCHINHAMPTON & ST BARNABAS, BOX**

**CHARITY NUMBER 1163940**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2023**

**INCUMBENT**

**REVD CANON HOWARD GILBERT**

## MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL

### ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023

#### Overview

The Parish of Minchinhampton with Box is situated between the towns of Stroud and Cirencester, in the Diocese of Gloucester. It has two churches, Holy Trinity Minchinhampton and St Barnabas, Box.

The two churches exist for public benefit in the advancement of the Christian Faith by proclaiming the Gospel and by working to address the needs of many, both locally and in the wider community.

The Parish is part of the Minchinhampton with Box and Amberley Benefice.

#### The PCC

The Parochial Church Council (PCC) is a corporate body established with ex-officio, elected and co-opted members in accordance with the Church Representation Rules of the Church of England. The PCC became a registered charity, number 1163940, with the Charity Commission on 12th October 2015. All members of the PCC are Trustees of the Charity.

The members of the PCC at the time of this report are:-

#### Ex-Officio

Revd Canon Howard Gilbert  
Revd Coral Francis  
Revd Tracey Clements  
Linda Jarvis (Reader)

#### Elected

Judith Cleever  
Joan Goldsmith  
Jackie Natt  
William Reddaway  
Simon Ritter

#### Deanery Synod

Julian Elloway  
Margaret Sheather  
Jenny South  
Alison Wood

#### Church Wardens

Angie Ayling  
Caroline Thackray

#### Co-opted

John Jutsum

The PCC met seven times during 2023. In addition, the Standing Committee met six times in the year. The Standing Committee has nine members who at the time of this report are the Rector, the two Curates, the Reader, the two Church Wardens, the Secretary, the Treasurer, and Jackie Natt. Revd Canon Howard Gilbert was licensed as the Rector of the Minchinhampton with Box and Amberley Benefice in January 2019. Revd Coral Francis, our Curate, came to Minchinhampton with Box in 2021, while Revd Tracey Clements became a Curate in 2023.

Church Wardens are elected at the annual Vestry Meeting at which all residents of the Parish can attend and vote. The other members of the PCC and the Deanery Synod are elected at the Annual Parochial Church Meeting (APCM) at which only people on the electoral roll can vote. They serve for a period of three years before standing down. After one year has elapsed they are eligible for re-election for a further three year period. Only lay members are eligible for election.

## **MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023 (continued)**

#### **Management of Church Business**

Church business is managed in line with the Parochial Church Councils (Powers) Measure 1956. This provides that the PCC co-operate with the Rector in promoting the whole Mission of the Church within the Parish. To achieve this the PCC has agreed policies and procedures which are reviewed and updated regularly. Accounts of the PCC are reviewed on a quarterly basis. Formal minutes are taken of decisions, which are displayed in Church once they have been approved.

#### **Management of Risks and Health and Safety**

A full risk assessment for the churches has been produced. The Church's Health & Safety Officer was appointed in 2022. All fire and burglar alarms are tested regularly by approved agents.

The quinquennial inspection for both Churches was carried out in August 2022 and, as part of this a very thorough electrical inspection was performed. All items of significant concern arising from inspections have been corrected.

#### **Safeguarding of Children, Young People and Vulnerable Adults**

There are agreed Safeguarding Policies in place for Children, Young People and Vulnerable Adults. These policies have been subject to annual review by the PCC. There is one Parish Safeguarding Officer whose contact details are prominently displayed.

There were no reports of concern made during the year.

#### **Insured Risks**

There was one claim on our insurers, Ecclesiastical Insurance Office plc, in 2023. This was to replace some lead which was stolen from the roof over the north aisle in early December. This lead has now been replaced with stainless steel. In addition an alarm has now been installed on the roof to hopefully deter future thieves

#### **FINANCIAL REVIEW**

The results for the year are shown on page 7. For the third year in a row, Covid-19 affected many areas of the Church's activities. While the Church was again open throughout the year and the lockdown rules completely relaxed, several former regular Church attenders did not return to worship in the Church. It is possible these people watch our services in their homes utilising the excellent 'live-streaming' equipment which was generously purchased by a member of the congregation. Between twenty and forty people dial into our 'live-streaming' every Sunday.

## **MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023 (continued)**

#### **FINANCIAL REVIEW (continued)**

##### **a.) General Income and Expenditure**

For the first time in several years planned giving for general funds actually increased on a year on year basis in 2023. In 2022 this planned giving totalled £82,231 whereas in 2023 it totalled £83,272. This increase however made only a small dent in the decreases in earlier years. In 2021 planned giving for general funds totalled £88,496 and in 2020 it was £95,962.

These decreases from 2020 to 2022 reflected the drop in major donors to the Church. In these years six major donors, who together made annual donations of over £18,000, either died or stopped paying their donations to help pay for care costs. This loss of major donors has been partly offset in all the four years 2020 to 2023 by new donors arriving in the Parish or by existing donors increasing their giving.

While planned giving increased by £1,041 in 2023, general income from rental of the Church and Porch Room rose by £2,578 to £8,980, the highest level ever achieved. It is hoped that this source of income will continue to grow in future years.

Net fees from weddings and funerals also increased from 2022 to 2023 by £3,613 to £16,500.

So total General Income rose £11,061 to £146,703 in 2023 compared to 2022, a very good achievement.

2023 General Fund expenditure was £19,813 above the 2022 level. The Parish Share paid in both years was £47,537. The very significant difference however was that in 2023 the full Parish Share requested by the Diocese was paid, whereas in 2022 the amount paid was significantly less than the amount requested.

The first major increase in costs was in general property costs which were £9,006 higher in 2023. The main reason for this increase was the electrical repair work specified in the 2022 Quinquennial which cost £6,892 in 2023. All the electrical work required by the Quinquennial has now been carried out. A further £1,387 was spent in 2023 improving the Porch Room lighting.

The second major increase in costs in 2023 was in Church running costs. Year on year these rose by £5,559. The main element was the costs of the vergers. The Church provides the vergers with accommodation in Vestry Cottage, a property wholly within the churchyard but owned by the Parish Council. The annual rent of this cottage rose by £900 at the start of 2023. Additionally both the vergers and the organist received pay increases during the year. Further increases in Church running costs came from the purchase of new flags at £365, new web site design costs of £192, and the costs of setting up the new payroll provider following the decision by the Diocese to stop providing this service. Hospitality costs also increased significantly in 2023, but these costs were more than covered by donations which are included in General Income. A surplus of more than £1,000 was made on hospitality in 2023.

## MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL

### ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023 (continued)

#### FINANCIAL REVIEW (continued)

The third major increase in costs was in administration costs. Here costs rose £5,248 year on year, the main reason being the salary and national insurance costs of the administrator. In 2022 the previous administrator resigned and the churchwardens covered this role for several weeks. The new administrator joined in mid summer 2022. 2022 therefore only included part of the administrator's salary, whereas 2023 included her full salary. In addition, postage, printing and stationery costs rose by £1,474 in 2023. We must tackle our high costs in this area in 2024.

So in 2023, the PCC made a loss after transfers to both Designated and Restricted Funds of £1,128

#### **b.) Restricted Income and Expenditure**

Restricted donations totalled £95,011 in 2023, of which £79,727 was for the organ. As was noted last year, there are only two 6Ps projects left to be completed in Minchinhampton Church, these being the organ and the stained glass windows. The main 6Ps work, that of reordering the Church, was completed in 2020.

The first of the two remaining projects is the work on the organ. The PCC signed a contract in 2022 with Goetze & Gwynn, a firm of organ builders based in Nottinghamshire, to refurbish the organ at a cost of approximately £232,000. As at the end of 2023, this amount had been raised in either cash or pledges and the organ had been moved to the Goetze & Gwynn workshops. While significant money has come from grants, fund raising activities such as the 'Sponsor A Pipe' scheme have also been very successful. It is hoped the organ will be returned to the Church in early 2024.

The second of the remaining projects is the restoration of the stained glass in the Church. While we have not received a quotation for the cost of this work, we do hold £31,021 in cash and pledges at the end of December 2023 towards this project.

Further information on both the organ and stained glass windows projects is shown in note 16 to these accounts. There are a further 17 Restricted Funds held in the PCC, details of which are shown in note 14 of these accounts.

#### **c.) Box**

The level of General Income and Expenditure at St Barnabas Church in Box was similar to that in 2022, except that Box received a legacy of £1,000 in 2023. As a result a general funds surplus of £1,395 was achieved in 2023 compared to a surplus of £395 in 2022.

## MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL

### ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023 (continued)

#### FINANCIAL REVIEW (continued)

##### d.) Reserve levels

In 2016 the PCC adopted a policy in line with the recommendations of the Archbishop's Council that Minchinhampton Church should hold General reserves equivalent to two months general expenses, plus an additional two month's salary costs of non-clergy personnel. It is also part of this policy to hold some Fabric Reserves towards the likely building works arising from the quinquennial inspection.

For Minchinhampton Church the PCC held general reserves of £30,441 at the end of 2023 slightly in excess of the £30,123 recommended by the Archbishop's Council.

As for the Fabric Reserves, a very full and thorough quinquennial and electrical inspection was carried out in August 2022 by our architect. Fortunately as a result of the extensive work done in re-ordering the Church over the last six years, there were no significant items of work to be done other than the urgent electrical items, the organ and the stained glass. Partly as a result, the PCC agreed to reduce the Fabric Reserves and held just £12,192 at the end of 2023. It is hoped this will be sufficient to cover any emergency fabric work in the near future.

For Box Church the PCC has adopted the policy of holding General Reserves equivalent to six month's general expenses, plus sufficient reserves to cover future costs arising from the quinquennial inspection which was completed in 2022. The reserves held by St Barnabas Box were above this level at the end of 2023, partly as a result of the legacy already referred to.

The PCC will continue to monitor the Church's finances to ensure we retain our secure foundations.

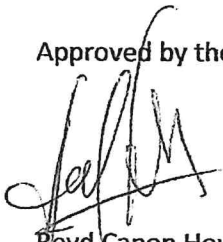
The PCC want to thank GCSO for carrying out the independent examination of these accounts.

#### CHURCH ADMINISTRATION

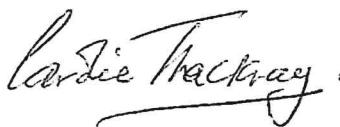
Vicki Hayward has performed wonderfully as the Church Administrator in 2023 and the PCC want to thank her for her hard work and commitment throughout the year. She can be contacted at the Parish Office on 01453 889004, or by email at [admin@minchchurch.org.uk](mailto:admin@minchchurch.org.uk)

The address of the Parish Office is, The Parish Office, The Rectory, Butt Street, Minchinhampton, Glos GL6 9JP

Approved by the PCC on 12th March 2024 and signed on their behalf by:-



Revd Canon Howard Gilbert  
Rector



Mrs Caroline Thackray  
Churchwarden



Mrs Angie Ayling  
Churchwarden

## MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL

### BASIS OF INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023

#### Independent Examiner's Report to the Members/Trustees of the Parochial Church Council of Minchinhampton with Box Parochial Church Council.

This report is on the Church Funds for the year ended 31 December 2023 which are set out in pages 7 & 8 and in England and Wales in respect of an examination carried out under the Charities Act 2011 ('the Act') and Church Accounting Regulations 2006 ('the Regulations').

#### Respective responsibilities of the PCC and the examiner

As members of the PCC, you are responsible for the preparation of the accounts.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission and found in the Church Guidance, 2006 Edition. The examination included a review of the accounting records maintained by the Parochial Church Council and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that in any material respect, the PCC as trustees, have not met the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the requirements of the Act and the Regulations; or

2) To which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.



.....  
Mr J Owens BSc FCA  
GCS D Accountants Limited  
701 Stonehouse Park  
Sperry Way  
STONEHOUSE  
Gloucestershire  
GL10 3UT

**MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	Notes	General Funds	Designated Funds	Restricted Funds	2023	2022
<b>Income</b>						
Donations from all sources	2	120,011	-	80,018	200,029	214,246
Trading Receipts	3	25,480	-	7,270	32,750	22,668
Interest		1,212	-	7,723	8,935	1,762
<b>Total Income</b>		<b>146,703</b>	<b>-</b>	<b>95,011</b>	<b>241,714</b>	<b>238,676</b>
<b>Expenditure</b>						
Missionary & Charitable Donations	7	25	-	6,947	6,972	4,715
Parish Share		47,537	-	-	47,537	47,537
Property Costs	4	41,824	-	28,249	70,073	74,777
Church Running Costs	5	31,398	-	3,717	35,115	30,455
Administration Costs	6	22,967	-	-	22,967	17,719
Transfers from Other Funds		3,250	6,000	2,200	11,450	10,880
Transfers to Other Funds		(7,330)	(1,000)	(3,120)	(11,450)	(10,880)
<b>Surplus / (Deficit) for the Year</b>		<b>(1,128)</b>	<b>5,000</b>	<b>55,178</b>	<b>59,050</b>	<b>63,473</b>
Balance Brought Forward at 1st January 2023		41,259	5,500	161,963	208,722	145,249
<b>Balance Carried Forward at 31st December 2023</b>		<b>40,131</b>	<b>10,500</b>	<b>217,141</b>	<b>267,772</b>	<b>208,722</b>



**MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31ST DECEMBER 2023**

	Notes	2023	2022
<b>ASSETS</b>			
Debtors and Prepayments	8	10,477	9,857
Short Term Deposits	9	221,118	143,489
Current Bank Accounts	10	<u>54,833</u>	<u>76,194</u>
		286,428	229,540
<b>LESS LIABILITIES</b>			
Creditors and Accruals	11	(18,656)	(20,818)
<b>NET TOTAL ASSETS</b>		<u><u>267,772</u></u>	<u><u>208,722</u></u>
 <b>CHURCH RESERVES</b>			
General Funds	12	40,131	41,259
Designated Funds	13	10,500	5,500
Restricted Funds	14	217,141	161,963
<b>TOTAL FUNDS</b>		<u><u>267,772</u></u>	<u><u>208,722</u></u>

## MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

#### 1. ACCOUNTING POLICIES

##### a.) Basis of Accounting

The Financial Statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 2011, the Charities SORP (FRS 102), and with other applicable accounting standards.

The Financial Statements have been prepared under the historical cost convention and on an accruals accounting basis. They show the combined results for Holy Trinity, Minchinhampton and St. Barnabas, Box.

##### b.) Funds

The Church has the following three types of Funds:-

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for use on the general purposes of the PCC.

Designated Funds represent the funds of the PCC that have been designated for a particular purpose by the PCC from the General Funds. These funds can be transferred back to General Funds by the PCC. Details of the funds making up the Designated Funds are shown in note 13 of this Financial Statement.

Restricted Funds represent funds given to the PCC for a particular purpose. An example of this is money given in a charity collection such as Marah Trust, or funds given by the Friends of St. Barnabas Box. Such funds can only be used for the purpose for which they were given. They cannot be transferred to General or Designated Funds by the PCC. A complete list of the various Restricted Funds is shown in note 14 of this Financial Statements.

##### c.) Funds included in these accounts

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

##### d.) Income

Collections are recognised when they are received by the PCC. Planned giving is only recorded when received. Income tax recoverable on gift aided donations is recognised when the related income is received. Likewise VAT recoverable under the Listed Places of Worship Grant Scheme is recognised when the related payment is made. Sales of magazines are accounted for net of expenses.

##### e.) Fixed Assets

All expenditure incurred in the year on consecrated or benefice buildings, parish offices or on the repair and maintenance of church furnishings is written off.

**MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**1. ACCOUNTING POLICIES ( CONTINUED)**

**f.) Trustees**

The members of the PCC are all Trustees of the PCC. They receive no remuneration for this role.

**g.) Staff**

The Rector and the Curate were reimbursed travelling, telephone and other costs during the year. It is the policy of the PCC to reimburse all relevant expenditure.

During the year the PCC paid under contract an administrator, vergers and director of music. All expenditure is shown in the financial statements.

**MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	<b>General Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>2023</b>	<b>2022</b>
<b>2. INCOME FROM DONORS</b>					
Parishioners' Planned Giving	83,272	-	1,922	85,194	85,520
Collections and Donations	11,316	-	50,081	61,397	98,915
Contribution from the Lilian South Trust	4,000	-	-	4,000	4,000
Income Tax Recoverable	20,423	-	826	21,249	25,811
Legacies	1,000	-	27,189	28,189	-
	<b>120,011</b>	<b>-</b>	<b>80,018</b>	<b>200,029</b>	<b>214,246</b>
<b>3. TRADING RECEIPTS</b>					
Fund raising for Masasi	-	-	3,302	3,302	-
Magazine Profit	-	-	3,968	3,968	3,379
Church and Porch Room Rent	8,980	-	-	8,980	6,402
Funeral / Wedding Fees ( Note 15 )	16,500	-	-	16,500	12,887
	<b>25,480</b>	<b>-</b>	<b>7,270</b>	<b>32,750</b>	<b>22,668</b>
<b>4. PROPERTY COSTS</b>					
Lighting and Heating	6,284	-	-	6,284	7,750
Insurance	7,779	-	-	7,779	7,220
Water Rates	154	-	-	154	92
Repairs and Maintenance	19,680	-	28,249	47,929	38,477
Upkeep of Churchyard	4,938	-	-	4,938	4,425
Cleaning	2,989	-	-	2,989	2,760
Live-streaming	-	-	-	-	14,053
	<b>41,824</b>	<b>-</b>	<b>28,249</b>	<b>70,073</b>	<b>74,777</b>

**MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	General Funds	Designated Funds	Restricted Funds	2023	2022
<b>5. CHURCH RUNNING COSTS</b>					
Clergy Expenses	1,655	-	-	1,655	1,930
Children's work	-	-	351	351	436
Verger's Cost	13,014	-	-	13,014	11,342
Organists & Music	11,110	-	-	11,110	10,532
Choir and Choristers	550	-	174	724	780
Organ Maintenance / piano tuning	90	-	-	90	165
Services Consumables	1,225	-	-	1,225	687
Bell Ringers	-	-	1,428	1,428	1105
Hospitality	1,868	-	-	1,868	834
Flowers	-	-	1,764	1,764	1,995
Other church running expenses	1,886	-	-	1,886	649
<b>6. ADMINISTRATION COSTS</b>					
Salary & National Insurance	13,873	-	-	13,873	9,973
Printing, Postage and Stationery	4,407	-	-	4,407	2,933
Telephone	1,894	-	-	1,894	2,454
Audit Fee	368	-	-	368	368
Subscriptions and Licences	369	-	-	369	474
Technology Updating	1,198	-	-	1,198	947
Stroud Deanery	608	-	-	608	570
Rector's Discretionary Fund	250	-	-	250	-
	<b>22,967</b>	<b>-</b>	<b>-</b>	<b>22,967</b>	<b>17,719</b>

**MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	<b>2023</b>	<b>2022</b>
<b>7. CHARITABLE DONATIONS MADE</b>		
Friends of Gloucester Cathedral	25	25
Marah Trust	142	219
Children's Society	142	-
Sense	-	219
Medecin Sans Frontiere	142	219
Gloucester Historic Churches Trust	204	235
Christian Aid - Ukraine	-	1,324
Christian Aid - Syria	207	-
Masasi - Bee-keeping project	-	2,442
Masasi - Gift for Bishop James	-	32
Masasi - University fees for Moses Nyuchi	505	-
Masasi - University fees for Faraja Stephen	505	-
Masasi - Priest training	3,340	-
Masasi - Formula Milk	360	-
Masasi - Books for student	100	-
Masasi - Accommodation for Father Allen	1,300	-
	<u><b>6,972</b></u>	<u><b>4,715</b></u>
	<b>2023</b>	<b>2022</b>
<b>8. DEBTORS AND PREPAYMENTS</b>		
Income Tax recoverable	2,598	9,334
VAT recoverable under the Listed Places of Worship Grant Scheme	7,313	-
Box Prepaid Expenses	540	503
Other Debtors and Prepayments	26	20
	<u><b>10,477</b></u>	<u><b>9,857</b></u>

**MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

		<b>2023</b>	<b>2022</b>
<b>9. SHORT-TERM DEPOSITS</b>			
Church of England (CBF):	General Fund	29,367	13,387
	Fabric Fund	10,597	10,132
	Organ Fund	148,945	89,117
	Stained Glass Windows	25,641	24,516
	Box General Fund	6,066	5,839
Lloyds Bank:	Minchinhampton Church Flower Guild	502	498
		<b><u>221,118</u></b>	<b><u>143,489</u></b>
<b>10. BANK ACCOUNTS ( LLOYDS )</b>			
	Minchinhampton Church	22,191	39,732
	Minchinhampton Church - Reordering account	3,261	12,180
	St Barnabas Church, Box	7,627	7,316
	Minchinhampton Church Flower Guild	3,619	3,334
	Minchinhampton Church Bell Ringers	1,954	1,616
	Minchinhampton Church Magazine Fund	8,752	4,624
	Minchinhampton Church Choir	3,021	1,895
	Box Church Flower Guild	248	280
	Masasi	3,278	3,526
	Cornwall Bursary	882	1,691
		<b><u>54,833</u></b>	<b><u>76,194</u></b>
<b>11. CREDITORS AND ACCRUALS</b>			
	Accruals	11,347	16,707
	Pre-received Income - Weddings and Magazine Fund	7,256	4,058
	Joint Hospitality Fund	53	53
		<b><u>18,656</u></b>	<b><u>20,818</u></b>

**MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	<b>Balance 01.01.23</b>	<b>Receipts in 2023</b>	<b>Payments in 2023</b>	<b>Balance 31.12.23</b>
<b>12. GENERAL FUNDS</b>				
Holy Trinity, Minchinhampton	32,896	181,700	184,155	30,441
St Barnabas, Box	8,363	4,073	2,746	9,690
	<u><b>41,259</b></u>	<u><b>185,773</b></u>	<u><b>186,901</b></u>	<u><b>40,131</b></u>
<b>13. DESIGNATED FUNDS</b>				
Fabric Fund	5,000	5,000	-	10,000
Masaki	-	1,000	1,000	-
Rector's Discretionary Fund	500	250	250	500
	<u><b>5,500</b></u>	<u><b>6,250</b></u>	<u><b>1,250</b></u>	<u><b>10,500</b></u>
<b>14. RESTRICTED FUNDS</b>				
Fabric	254	1,938	-	2,192
Organ	109,837	79,727	27,260	162,304
Stained Glass Windows	25,150	1,125	-	26,275
Mission Fund	1,000	-	-	1,000
Bike Rack	-	755	755	-
Sunday School	750	-	304	446
Messy Church	315	-	47	268
Tower	1,616	1,766	1,428	1,954
Choir	1,894	1,300	174	3,020
Minchinhampton Flower Guild	3,832	1,956	1,667	4,121
Magazine Fund	4,564	11,360	10,392	5,532
Minch Front Garden	166	-	-	166
Minch Junior Choir	967	-	-	967
Box - Louise Hiscocks	1,050	-	-	1,050
- Friends of Box	4,900	449	1,962	3,387
- Molly Hoyle	171	-	120	51
- Flower Guild	280	65	97	248
Masaki - General	3,526	4,302	4,550	3,278
- Cornwall Bursary	1,691	750	1,559	882
	<u><b>161,963</b></u>	<u><b>105,493</b></u>	<u><b>50,315</b></u>	<u><b>217,141</b></u>



## MINCHINHAMPTON WITH BOX PAROCHIAL CHURCH COUNCIL

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

15. PAROCHIAL FEES	2023		2022	
	£	£	£	£
Receipts from Funerals, Weddings, etc		33,406		31,666
Less: Gloucester Diocese	3,906		5,259	
Non-stipendary clergy	2,200		2,460	
Verger	3,100		4,100	
Organists	3,960		4,080	
Bell Ringers	1,600		1,280	
Skip hire	2,140		1,600	
		16,906		18,779
Net Funeral and Wedding Fees (to note 3)		16,500		12,887

## 16. REORDERING

### The situation at 31st December 2023

Planning for the reordering of Minchinhampton Church began in 2012 with surveys and meetings to establish whether the reordering was a good idea and whether it could be funded. The overwhelming answer from the surveys was that the reordering should go ahead.

Fund raising began in 2014 when we were faced with the rather daunting prospect of having to raise a total of £1.3m to complete the whole reordering. The first stage of the work was the removal of the pews and choir stalls, replacing the floor and installing under floor heating, buying individual chairs, and improving the entrance porch. A new audio visual system was also installed. This first stage of the reordering was completed in 2020, at a cost of £888,652. This was a little below the expected costs and has been paid for in full.

The second stage of the reordering is the refurbishment of the Church pipe organ. We signed a contract for this work to be done with a firm of organ builders called Goetze & Gwynn in November 2022. The contracted price for this work is £219,046, to which we have added £12,954 to cover items such as scaffolding which may be required. We therefore expect the total cost of organ refurbishment to be £232,000. We have now raised this total amount in either cash or pledges. The organ was removed from the Church in November 2023 and we hope it will be returned fully refurbished in early 2025.

The third stage of the reordering project is the repair of the stained glass windows. We have only just started planning this work with the result that the expected cost of the window repair is currently unknown. We have however started collecting money for this third stage and at the end of December 2023 had raised £31,021 in cash or pledges.